

## Archives Committee Meeting Minutes

# 21

February 19, 2011

First meeting back at ALANO. 1:30 PM

In attendance (4): Bruce A., Kim P., Larry H., Ashley S. (new person)

Bruce's Comments:

1. Described the purpose & scope of Archives for Ashley.
2. Reviewed minutes from last meeting.
3. Attended Area Quarterly in Boca Raton, got DVD & instructions on how to safely remove rusty staples from archival documents.
4. Presented draft of flyer for our Spring Cleaning project.
5. Received 2 donations: May, 1980 Plain 'N' Straight, November 1972 Grapevine.

Larry's Comments:

1. Inventoried cassette tapes donated from Central Office: 58 and put in storage unit.
2. Maria H. donated some more Grapevines. Updated inventory.
3. Got 4 new Grapevine binders. \$48.00
4. Put used bookcase in storage unit. \$26.75
5. Paid last month's rent to Central Office. \$10.00
6. Found an old camera tripod at a thrift store to display the portable tree banner.
7. Took 1<sup>st</sup> edition Big Book from Central Office display. Getting a repro dust jacket for it.
8. Buzz at Central Office donated a 12 & 12 1<sup>st</sup> printing he rescued from the trash during the renovation.
9. Maria H. printed us several pages of leaves for the tree, assorted sizes, shapes & colors.
10. Attended Officer's meeting on 2/12. Didn't take notes because I thought I'd have the minutes by now.
11. Am organizing the files, 2 boxes.
12. Display this evening at Central Group's 66<sup>th</sup> anniversary dinner.

Treasurer's report: Deposit \$300.00 Paid \$95.45 in expenses to Larry. Rent to ALANO \$10.00. \$294.00 remaining on hand.

Secretary, Plain & Straight, Web Liason positions all open.

Closed with the Responsibility Statement.