

District 1 Archives Committee Meeting #79 January 16, 2016

Meeting called to order at 1:30 by Steve B.

Members present (9): Steve B., Bruce A., Steven F., Leslie B., Jamie R., Ginie S., James T., Robert J., Larry H.

Introductions around table: **Name, home group & Archives Committee position**, if any.

For the benefit of newcomers, Steve described the purpose and scope of the Archives Committee.

Secretary: Larry H. (7/13): Minutes from last meeting were read and approved.

Chair/Treasurer: Reed H. (10/15): Beginning cash-on-hand balance: \$55.00 from last month. No Treasury or Chair report. Reed out of town due to death in the family.

Alt. Chair: Steve B. (11/15): Conducted the meeting in Reed's absence.

Plain & Straight Liason: Leslie B. (3/15):

Leslie submitted an article to the Plain & straight. If approved by the Steering Committee, it will appear in the January issue.

Alternate Plain & Straight Liason: Steve F. (5/15): Present, no report.

Plain & Straight Acquisition: Leslie B. (3/15): Latest P&S issue, December (color), sent to Archivist Larry.

Grapevine Acquisition: Bob J. (11/15):

Bob asked for an updated list of missing Grapevine. Larry will see that he gets one.

Web Liason: Leslie B. (5/15):

- Jeremy, the original designer of our web page, is in the process of updating the language in which it is written so that it will be easier to make changes.
- Posting of monthly minutes is up to date.

Alternate Web Liason: Susan M. (5/15): Works from home.

Computer Graphics Designer: Jamie R. (8/15):

- With Leslie's assistance, Jamie put together a small sample Power Point presentation for the committee to review.
- The viewing was supposed to be on the wall for everyone to see. However, Larry forgot to bring the projector, so it was viewed on Leslie's laptop.
- The consensus was that Jamie was on the right track.
- Ideas were discussed and ultimately it was decided that Jamie and Leslie would move forward with it.

Email Contact: Bruce A. (3/15):

- Present, no email report.

- From the Area 15 Quarterly last week Bruce reported that the idea of having an Area 15 Archivist was discussed again and tabled again.

Recorder: Edward G. (5/14): Not Present

Alternate Recorder: Tawn L. (5/15): Not Present

Archivist: Larry H. (7/13):

- Larry suggested that holding the March meeting at the storage facility (motioned and passed last month) is not practical due to limited parking, small area inside the facility and problems getting everyone inside due to the locked access gate. Also, March will be the last meeting before the April Quarterly, where we will be displaying the inventory. All agreed, and it was motioned and passed to hold the March meeting here as usual.
- Larry pointed out that the Florida Archives Workshop in Winter Park falls on the same day as the February Archives meeting. The last time this happened (2 years ago) we scrubbed our meeting and went to the Workshop. After some discussion it was decided that the preference was to hold our meeting and skip the Workshop.
- Larry will take the Surplus Inventory to the April Quarterly for possible distribution to other Districts.
- Larry is organizing the inventory so that it will be much easier to transport to and from the Hilton than it was the last time.

Old Business:

1. Invitation to display at the 2016 Florida State Convention in Innisbrook: Tabled again until we get more information from Reed, who was to attend a committee meeting of those organizing the event last month.

New Business:

- The logo on the front of the Plain & Straight says "Est. 1945". Bruce pointed out that we have documents indicating that our Intergroup was established on December 9, 1962.
- Might there be some proof that Intergroup actually *was* started in 1945?
- Larry will be going up to the Central Office this week and will bring it up to Matt, the office manager.

Open Positions: None

Passed basket for coffee drinkers.

Closed with the Responsibility Pledge at 2:30 PM

Next meeting will be **February 20, 2016** at 1:30 PM

Respectfully, Larry H.