

District 1

Archives Committee Meeting #115

January 19, 2019

- ❖ Meeting was called to order at 1:30pm by Tony M. The Serenity Prayer was recited.
- ❖ Present were; Tony M, Larry H, Dan B, Bruce A, Leslie B, Tyler P, Jim M, Libby E.
- ❖ December minutes were read by Secretary Dan B and were accepted by the committee
- ❖ Chair/Treasurer Report –
 - The Area 15 Quarterly was a success for the committee. There were four pages full on signatures of visitors to our display room.
 - At the Area 15 Archives Committee meeting, the chair, Pete, reported that at this year's convention, he is inviting each district archives committee to bring some of their displays for a collective, Area wide archives display.
 - Tony reported that he will be giving a talk about our committee on Friday, Jan 25, for a Dunedin home group's business meeting.
- ❖ Alt Chair/Scanner – Lynn S -Absent
- ❖ Archivist – Larry H
 - Larry also reported that he thought the Area Quarterly was a success. In hind sight, he believes he could have brought more displays, because that although we were told that there would also be another archives committee sharing the room with us, that committee didn't show up.
 - Larry returned the reel to reel tapes that we received last month from Matt, Intergroup Office. We kept the program from a New York Intergroup 32nd Annual Dinner held in 1966, which we received along with the tapes. According to the District 1 Archive Committee's Workbook, donations can be rejected if that donation requires expensive conservation, special housing, intensive processing, or other extensive demands on Archives resources.
- ❖ Plain & Straight – Leslie B
 - Leslie's latest article, ***Anne Smith – Some Consider an AA Founder*** appeared in the December Issue. And the end of the piece, Leslie and the Archives Committee were given the proper credit for the article. This issue of acknowledging our author, Leslie, and the Archives Committee has been an ongoing issue with our committee and the editor of the Plain and Straight.
 - Leslie informed us that there is a new editor of the Plain & Straight, Missy KC.
 - Leslie's next article for the Plain & Straight is about Stepping Stones.
- ❖ Web site – Leslie B
 - Leslie reported that she is still attempting to get the proper passwords for ***GO DADDY***, from whom we purchase the domain name of our web site. We are required to pay an annual fee for that, and it is essential that the committee have all the contact information to properly communicate with ***GO DADDY***. We also need that information to get in touch with the HOST of our web site. That, too, has a fee that must be paid. Leslie has asked Bruce A to look into gathering the needed information.

- Leslie is currently doing a re-write of the history that appears on our web site.
 - Dan B brought up the fact that the web address, "***aadistrict1archives.org***" does not bring you to our web site. The address, "***district1archives.org***" does. This observation has made us realize that the web address which is shown on our business cards is incorrect. It was noted that we must correct that error before the next printing of our business cards. As for now, when you give out the business cards, please cross off the "aa" in our web address.
- ❖ Computer Graphics Designer – Jamie R – Absent
- ❖ E-Mail Contact – Bruce
- We continue to be approached by advertisers who wish to "tag" our web site.
 - The committee decided that the E-Mail contact should respond to appropriate emails that come in to our mail account, by acknowledging to the senders that we have received their emails and that the email is being forwarded to the appropriate officer on the committee, and that they will receive a response to their inquiry in a timely manner.
 - Larry suggested we amend our District 1 Archives Workbook to add a job description for the email contact. In that description it should be stated that the e mail contact will reply to all appropriate emails, stating that we have received their email and it is being forwarded to the appropriate committee officer.
- ❖ New Business –
- Dan B played a video that he put together, titled "***Archives – An Introduction***". It was a power point presentation that gave a general description of what the Archives Committee's mission is and how we go about accomplishing the mission. A discussion followed. Ideas from the committee members were offered as to how we might use the video.
- ❖ Meeting closed at 2:50pm with the reciting of the Responsibility Statement.